

# HAWAIIAN ACRES COMMUNITY ASSOCIATION BOARD OF DIRECTORS MEETING

16-1235 Moho Rd  
Kurtistown, HI 96760

March 28, 2021 | 1:30 PM

## 1. Call to Order

Board of Directors meeting called to order by Doug Schabell (President) at 1:35 pm. Taken place at Hawaiian Acres Community Association Center. Social distancing and mask protocol upheld.

## 2. Roll Call

See sign-in sheet. Lopaka Milliora and Vernon Guenther marked absent.

## 4. Approve Past Minutes

James Hoffman moved to approve past meeting minutes of Feb 28, 2021. Fred Hofer seconded the motion.

Vote: Yes - 8, No - 0. Unanimous. Motion carried.

## 5. President's Report: Doug Schabell

- a. *Update on Puna Strong Grant Submission:* Small grant proposal of \$20,000 submitted on March 26, 2021 to The County for a feasibility study for a larger USDA commercial kitchen grant. The non-profit Recycle Hawaii fiscally-sponsored our grant submission as HACA itself is ineligible to submit for grant as a 501(c)4. Special thanks to Shannon Matson, board member of Recycle Hawaii, who helped with this endeavor. We will know the status of the grant in the coming weeks.
- b. *Ask to Remove Lopaka Milliora as a HACA Bank Signatory:* With this ask, there will still be three board members with administrative privileges for HACA bank accounts.

Alex Shade moved to approve the motion. a Hofer seconded the motion.

Vote: Yes - 8, No - 0. Unanimous. Motion carried.

## 6. Vice Presidents' Report: Lopaka Milliora

- a. Not present.

## 7. Secretary's Report: Lisa Bevier-Sakimura

- a. *Update on Road Improvement District:* In April 2020, a survey was sent to the Hawaiian Acres Community indicating over 80% of the 700 respondents were positive about the Improvement District. On March 18, 2021, Puna Councilman Matt Kaneali'i-Kleinfelder joined HACA and HARC for a joint executive session to discuss the Road Improvement District. Boards discussed and unanimously voted to request Matt to bring resolution to the County to conduct a Feasibility Study (FS) for improving our roads. The FS requires the County to analyze the economic, technical, legal, and scheduling considerations to pave roads up to County code and provide **a financial analysis of the cost**. Following the vote, Doug Schabell and Lisa Bevier-Sakimura drafted a joint letter for Matt to take to The County to move forward on the FS. Please see March 18, 2021 Meeting Minutes for exact details on the FS process.

## 8. Treasurer's Report: James Kiley

- a. *Reviewing Best Practices of HOAs:* James will look into putting together a book of procedures and policies for future board bodies.
- b. *Discuss Treasurer's Report:* See Bank Spreadsheet Handout.

Pam Everett moved to approve Treasurer's Report as written. Jim Hoffman seconded the motion.  
Vote: Yes - 8, No - 0. Unanimous. Motion carried.

## **9. Old Business**

- a. *Real Estate Sales Update (Jim Hoffman)*: HACA has 10 more days (out of 30 total) to sell two lots on the corner of B and 5, otherwise project transfers to a real estate agent on April 18, 2021, which estimates a \$1,000 commission per lot. A potential realtor has been identified but not officially confirmed.

## **10. New Business**

- a. *Hawaiian Language Classes (Fred Hofer)*: Having technical issues with the HACA TV to conduct the classes, but Fred will ask tech-savvy community members to assist in resolving the issue.
- b. *HACA TV Remote May Be Missing (Alex Shade)*: Doug Schabell to follow up on the search.
- c. *Community Park Benches (Jim Hoffman)*: HACA is looking for volunteer help to put together benches for the playground. Lopaka Milliora is donating cinder blocks but other materials (wood and cement) are not yet purchased until a handy volunteer is identified.

## **11. Set Date Of Next Board Meeting**

April 25th, 2021 - 1:30 pm.

## **12. Adjourn**

Fred Hofer moved to approve the motion to adjourn at 2:06 pm. Alex Shade seconded the motion.  
Vote: Yes - 8, No - 0. Unanimous. Motion carried.