

HAWAIIAN ACRES COMMUNITY ASSOCIATION BOARD OF DIRECTORS MEETING

16-1235 Moho Rd
Kurtistown, HI 96760

May 8, 2022 | 1:30 PM

1. Call to Order

Board of Directors meeting called to order by Doug Schabell (President) at 1:36 PM. Taken place at Hawaiian Acres Community Association Center. COVID-19 safety protocol upheld.

2. Roll Call

See sign-in sheet. Jim Hoffman and Vernon Guenther were marked absent.

3. President's Report: Doug Schabell

- a. Call For Volunteers For Playground Setup: Playground equipment is in Kona and ready for delivery. Doug will contact Sheldon to ask to store the equipment temporarily in the volunteer firehouse once delivered. HACA is calling for any and all volunteers to help with groundwork and set up of the playground.
- b. Community Watch Update: Last Thursday (May 5th, 2022), around 10 people attended the latest Community Watch Meeting with law enforcement officers. Recurrent Community Watch meetings are targeted for third Thursdays of the month at around 5pm. If you'd like to sign up for Community Watch, email om@hawaiianacres.org to be added to the mailing list.
- c. Resignation: Vernon Guenther: Doug received a letter from Vernon indicating that Vernon will resign as Area 3 Representative Board Member effective immediately.

James Kiley motioned to accept Vernon's resignation from the board. Alex Shade seconded the motion.

Vote: Yes - 7, No - 0. Unanimous. Motion carried.

4. Secretary's Report: Lisa Sakimura

- a. Approve Past Minutes: April minutes are available on the HACA website.

James Kiley motioned to approve the minutes as written. Pam Everett seconded the motion.

Vote: Yes 7, No - 0. Unanimous. Motion carried.

5. Farmer's Market Presentation by Garimo Pape

Garimo Pape presented various ideas to boost Farmer Market engagement.

- a. Physical Signage to Advertise the Market: Diane Winslow and Garimo Pape to create a welcome/advertising signage (sandwich board) for the market and roadway to the market. Pricing proposal for a vinyl banner from VistaPrint is \$67.42 + shipping.

Alex motioned to approve the budget for the Farmer's Market banners. James Kiley seconded the motion.

Vote: Yes - 7, No - 0. Unanimous. Motion carried.

- b. General Marketing: Garimo discussed ideas to boost engagement through social media marketing, logo design and working toward recruiting new vendors for the market as well as other various potential improvements to make the experience better for vendors and patrons.

James Kiley motioned to add Garimo Pape as chairman of the Farmer's Market Committee. Fred Hofer seconded the motion.

Vote: Yes - 7, No - 0. Unanimous. Motion carried.

6. Treasurer's Report: James Kiley

- a. Discuss Treasurer's Report: See handout. Reports are available on the HACA website.

Alex Shade motioned to approve the Treasurer's Report as written. Fred Hofer seconded the motion.

Vote: Yes - 7, No - 0. Unanimous. Motion carried.

7. Old Business

- a. Final Finishing and Painting Lobby/Kitchen: Outstanding. Still need to check on this work.
- b. Pressure Washing and Gutter Cleaning: Outstanding. Still need to check on this work. Discussion to set a budget or hourly guideline so when the right vendor comes along to do this type of work, the board can easily approve.
- c. Security Cameras: There were discussions about the best security camera set up for the community center. Extra individual cameras could work to bolster the current system and prevent lapses in security.

Alex Shade motioned to set a \$300 budget for additional cameras and accessories. Fred Hofer seconded the motion.

Vote: Yes - 7, No - 0. Unanimous. Motion carried.

- d. Gravel in Driveway: A brief discussion on gravel needs for community center driveway but is not an immediate need.

Fred Hofer motioned to table the gravel discussion for later. Alex Shade seconded the motion.

Vote: Yes - 7, No - 0. Unanimous. Motion carried.

8. Set Date For Next Board Meeting

Next meeting date: June 12 @ 1:30 HST

9. Adjourn

James Kiley motioned to adjourn at 2:53 pm. Alex Shade seconded the motion.

Vote: Yes - 7, No - 0. Unanimous. Motion carried.